



Louisiana School Participation Agreement

Arete Scholars is pleased to offer underserved Louisiana students an opportunity to access an education that best fits their individual needs, providing parents with a choice in their children's education. Working with quality schools is a vital part of the process. We look forward to partnering with your school to provide a quality education to deserving students and helping transform children's lives.

Please complete, sign, and return all pages to Arete Scholars. Attach your school's current tuition and fee schedule with your completed application.

School Name	Head Administrator	Date	
Street (Mailing Address)	City	LA State	Zip Code
Parish of Operation	Diocese of Operation/School Affiliation		
Scholarship Administrator/Primary Contact (If other than Head Administrator)	Phone		
School Website	Site Code	Grade Served	
Current Enrollment	Maximum Enrollment	BESE and Brumfield v. Dodd Approved (yes or no)	

By signing this agreement, I certify that all the information is correct to the best of my knowledge. I have read, understand and will comply with the policies and procedures for administering the Arete Scholars program for students enrolled in my school with an Arete Scholars scholarship (see attachment). I also agree to follow the rules and policies set forth in R.S.47:6301 and Bulletin134, as amended. I understand that failure to abide by the Tuition Donation Credit (TDC) program policies and procedures may result in loss of payment or loss of eligibility as a participating school in the Arete Scholars program.

Head Administrator (Print)	Head Administrator (Signature)	Head Administrator (Email)
Scholarship Administrator (Print)	Scholarship Administrator (signature)	Scholarship Administrator (Email)

**This document must be signed by the school's head administrator AND by the school representative responsible for handling the administrative requirements for enrolled students receiving an Arete Scholarship (if other than the school's head administrator).*

Arete Scholars Participating Schools Policies and Procedures

- Partner schools will allow Arete Scholars to list their school on our website (www.aretescholars.org) as an official Arete Scholars partner school.
- Partner Schools agree to follow the rules and procedures put forth in R.S.47:6301 and Bulletin134, as amended.
- Students may receive scholarships from multiple STOs, as long as the total combined value of the award does not exceed the actual tuition and fees at the qualified school.
- Participating students may also stack SCP or GATOR scholarships with TDC scholarships. Please note that combined awards must not exceed actual tuition and mandatory fees.
- Arete Scholars sends quarterly scholarship payments to the partner school on the student's behalf. Prior to each payment, schools must verify enrollment. Scholarship payments are made via ACH to the school on behalf of the parent/guardian. The parent/guardian must approve the payment.
- By law, Arete Scholars pays the school for the full quarters that the student is enrolled. Once the child withdraws, payments will cease. Scholarships are portable to other Arete-participating schools, and the amount will be prorated.
- Partner schools agree to provide Arete Scholars the following information regarding participating students annually. All submitted documentation will remain confidential and is for research purposes only. Any information obtained will be used for aggregate reporting purposes:
 - Course/End year grades
 - Standardized test scores
 - Official Transcripts
 - Behavior & Attendance Records

Louisiana Law Requirements for TDC Participating Schools

Schools are solely responsible for reading, understanding and following the rules and procedures set forth in R.S.47:6301 and Bulletin134, as amended. Please visit www.louisianabelieves.com for the law in its entirety. Schools participating in the Tuition Donation Credit Program are required by Louisiana Law to meet the following requirements:

- Schools must be BESE approved and Brumfield v. Dodd compliant.
- Qualified Schools must conduct criminal background checks on employees in compliance with La. R.S.17:15
- Qualified Schools must annually administer any norm-referenced, BESE-approved, standardized test of the school's choosing to students who receive funding through the TDC program.
- Qualified Schools shall annually provide Arete Scholars with their current tuition and fees document. The tuition and fees reported for TDC students may not be higher than these published fees.
- Qualified Schools must abide by the Enrollment of Scholarship Receipts guidelines as set forth in Bulletin 134, Chapter 11.
- Qualified Schools (that have been in business less than five years) that receive more than \$50,000 in scholarship donations from a school tuition organization (STO) shall demonstrate its financial viability by filing, prior to the start of a school year, a surety bond payable to the STO in an amount equal to the aggregate amount of donations expected to be received during the school year.

All completed documentation must be returned via email to:

Mary Helen Wirwa
Scholarship Program Director
maryhw@aretescholars.org